

### **INSTRUCTIONS FOR PROPOSED PARENTING PLANS**

Where custody and/or visitation is disputed, the parties should provide the following:

1. Each parent shall attach a schedule of their own employment hours for the last year and as far into the future as shall be reasonably predictable, and
2. Shall attach a schedule of the hours of proposed day care utilization identifying the provider including extended family or support group (neighbors, church, etc). (Break out school and summer where applicable.)
3. Attach documentation for any medical conditions of the child or the parent that are relevant to the custody/visitation decision.
4. If home schooling or other special education provisions are proposed, credentials of educator or institution proposed shall be attached.
5. Attach to the proposed plan a schedule for the school district (or private school) where it is proposed the child will be enrolled for as far into the future as the district provides.
6. Where the parties propose split custody attach a detailed explanation of how split custody will be in the best interest of each child and the children, collectively. Include any Guardian ad Litem (GAL), psychological or other recommendations any elections of children over 14.
7. If supervised visitation is sought, a statement of reasons for such a request shall be attached to the proposed plan.
8. Each party shall attach an affidavit affirming or denying the existence of criminal convictions, family violence orders and child welfare investigations concerning affiant as to these or any other parties. If such exists, the affidavit shall identify every criminal conviction of their own, family violence order and Child Welfare (DFACS) investigation or safety plan concerning affiant as to these or any other parties.

IN THE SUPERIOR COURT OF \_\_\_\_\_ COUNTY  
STATE OF GEORGIA

\_\_\_\_\_  
Plaintiff

v.

\_\_\_\_\_  
Defendant

\*  
\*  
\* Civil Action File No. \_\_\_\_\_  
\*  
\*  
\*

**PARENTING PLAN**

This plan has been proposed by \_\_\_\_\_. The proposing party affirms the accuracy of the information provided, as shown by their signature at the end of this proposed plan. This information has been furnished in furtherance of the requirements of OCGA Section 19-9-1.

[If this is a proposed parenting plan, it shall be filed at the time of filing any complaint or answer, and in any event, not less than 10 days before any hearing, and not less than 15 days before any final hearing with copy to opposing counsel/party.]

This plan  is a new plan.  
 modifies an existing Parenting Plan dated \_\_\_\_\_.  
 modifies an existing Order dated \_\_\_\_\_.

Child's Name	Date of Birth

**I. Custody and Decision Making:**

**a. Legal Custody shall be (choose one):**

- With the Mother
- With the Father
- Joint

**b. Primary Physical Custodian**

For each of the children named below the primary physical custodian shall be:

Child's Name	Date of Birth	Mother	Father	Joint
		<input type="checkbox"/>	<input type="checkbox"/>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IF "SPLIT" CUSTODY IS PROPOSED, EACH PARTY SHALL SUBMIT NOT LESS THAN THREE SEPARATE CHILD SUPPORT WORKSHEETS – TWO FOR THE "SPLIT" PROPOSAL AND ONE FOR THE "NON-SPLIT" PROPOSAL.

WHERE JOINT PHYSICAL CUSTODY IS CHOSEN BY THE PARENTS OR ORDERED BY THE COURT, A DETAILED PLAN OF THE LIVING ARRANGEMENTS OF THE CHILD(REN) SHALL BE ATTACHED AND MADE A PART OF THIS PARENTING PLAN.

**c. Day-to-Day Decisions**

Each parent shall make decisions regarding the day-to-day care of a child while the child is residing with that parent, including any emergency decisions affecting the health or safety of a child.

**d. Major Decisions**

If major decisions regarding each child are divided, the responsibilities of each parent are as follows:  N/A or  division of responsibilities:

\_\_\_\_\_.

**e. Disagreements**

Where parents have elected joint decision making in Section I.d above, please explain how any disagreements in decision-making will be resolved.  mediation  arbitration  other: \_\_\_\_\_.

**II. Parenting Time/Visitation Schedule**

**a. Parenting Time/Visitation**

During the term of this parenting plan the non-custodial parent shall have at a minimum the following rights of parenting time/visitation (choose an item):

- The weekend of the first and third Friday of each month.
- The weekend of the first, third and fifth Friday of each month.
- The weekend of the second and fourth Friday of each month.
- Every other weekend starting on \_\_\_\_\_.  
Each \_\_\_\_\_ starting at \_\_\_\_\_ and ending \_\_\_\_\_
- Other: \_\_\_\_\_

For purposes of this parenting plan, a weekend will start at \_\_\_\_\_ on \_\_\_\_\_ and end at \_\_\_\_\_ on \_\_\_\_\_.

This parenting schedule begins:  \_\_\_\_\_ (enter date) or  date of the Court's Order.

**b. Major Holidays and Vacation Periods**

**Thanksgiving**

The day to day schedule shall apply unless other arrangements are set forth: \_\_\_\_\_.

**Winter Vacation**

The \_\_\_\_\_ shall have the child(ren) for the first period from the day and time school is dismissed until December \_\_\_\_\_ at \_\_\_\_\_ in  odd numbered years  even numbered years  every year. The other parent will have the child(ren) for the second period from the day and time indicated above until 6:00 p.m. on the evening before school resumes. Unless otherwise indicated, the parties shall alternate the first and second periods each year father with odd numbered years and mother with even numbered years.

Other agreement of the parties: \_\_\_\_\_

**Summer Vacation**

Define summer vacation period: \_\_\_\_\_.

The day to day schedule shall apply unless other arrangements are set forth:

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**Spring Vacation (if applicable)**

Define spring vacation period: \_\_\_\_\_.

The day to day schedule shall apply unless other arrangements are set forth:

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**Fall Vacation (if applicable)**

Define fall vacation period: \_\_\_\_\_.

The day to day schedule shall apply unless other arrangements are set forth:

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**c. Other Holiday Schedule (if applicable)**

*Indicate if child(ren) will be with the parent in ODD or EVEN numbered years or indicate EVERY year:*

*In addition to the birthdays of the parties and the children the holidays affected by visitation are described below:*

Holiday/Event	Mother	Father
Child(ren)'s Birthday(s)		
Mother's Birthday		
Father's Birthday		
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		
Other:		

**d. Other extended periods of time during school, etc. (refer to the school schedule).**

\_\_\_\_\_.

**e. Start and end dates for holiday visitation**

For the purposes of this parenting plan, the holiday will start and end as follows (choose one):

- Holidays that fall on Friday will include the following Saturday and Sunday
- Holidays that fall on Monday will include the preceding Saturday and Sunday
- Other:

**f. Coordination of Parenting Schedules**

Check if applicable

- The holiday parenting time/visitation schedule takes precedence over the regular parenting time/visitation schedule.
- When the child(ren) is/are with a parent for an extended parenting time/visitation period (such as summer), the other parent shall be entitled to visit with the

child(ren) during the extended period, as follows: \_\_\_\_\_.

**g. Transportation Arrangements**

Unless otherwise agreed between the parties, the delivering parent will be responsible for transportation of the child.

The delivering party will be responsible for costs in connection with the delivery: \_\_\_\_\_.

Other provisions: \_\_\_\_\_.

**h. Contacting the Child**

When the child or children are in the physical custody of one parent, the other parent will have the right to contact the child or children as follows:

- Telephone
- Other: \_\_\_\_\_.
- Limitations on Contact: \_\_\_\_\_.

**i. Restrictions on Parenting Time (if applicable)**

- Check here if applicable.  
Parenting time shall be restricted as follows (state with specificity persons, places, activities or other to or from which restrictions apply: \_\_\_\_\_.

State enforcement provisions, including but not limited to supervision, and if supervision by whom or what agency: \_\_\_\_\_.

Responsibility for Cost:  Mother  Father  Both Equally

**Communication Restrictions (if applicable)**

- Check here if applicable.

Please check:

- Each parent shall promptly notify the other parent of a change of address, phone number or cell phone number. A parent changing residence must give at least 30 days advance notice of the change and provide the full address of the new residence.
- Due to prior acts of family violence, the address of the child(ren) and victim of family violence shall be kept confidential. The protected parent shall promptly notify the other parent, through a third party, of any change in contact information necessary to conduct visitation.

**III. Access to Records and Information**

**Rights of the Parents**

Absent agreement to limitations or court ordered limitations, pursuant to O.C.G.A. § 19-9-1 (b) (1) (D), both parents are entitled to access to all of the child(ren)'s records and information, including, but not limited to, education, health,

extracurricular activities, and religious communications. Designation as a non-custodial parent does not affect a parent's right to equal access to these records.

Limitations on access rights: \_\_\_\_\_.

Other Information Sharing Provisions: \_\_\_\_\_.

**IV. Modification of Plan or Disagreements**

Parties may, by mutual agreement, vary the parenting time/visitation; however, such agreement shall not be a binding court order, nor shall it constitute a defense for contempt unless agreed on in writing. Custody shall only be modified by court order.

Should the parents disagree about this parenting plan or wish to modify it, they must make a good faith effort to resolve the issue between them.

**V. Special Considerations**

Please attach an addendum detailing any special circumstances of which the Court should be aware (e.g., health issues, educational issues, etc.)

**VI. Parental Acknowledgement**

Please review the following and initial:

1. I recognize that a close and continuing parent-child relationship and continuity in the child's life is in the child's best interest.

Mother's Initials: \_\_\_\_\_ Father's Initials: \_\_\_\_\_

2. I recognize that our child's needs will change and grow as the child matures; I have made a good faith effort to take these changing needs into account so that the need for future modifications to the parenting plan are minimized.

Mother's Initials: \_\_\_\_\_ Father's Initials: \_\_\_\_\_

3. I recognize that the parent with physical custody will make the day-to-day decisions and emergency decisions while the child is residing with such parent.

Mother's Initials: \_\_\_\_\_ Father's Initials: \_\_\_\_\_

I, the undersigned party, affirm that the information I have provided with this proposal is true and correct.

\_\_\_\_\_  
Father's Signature

\_\_\_\_\_  
Mother's Signature

IN THE SUPERIOR COURT OF \_\_\_\_\_ COUNTY  
STATE OF GEORGIA

\_\_\_\_\_  
Plaintiff

v.

\_\_\_\_\_  
Defendant

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Civil Action File No. \_\_\_\_\_

**ORDER**

The Court has reviewed the foregoing Parenting Plan, and it is hereby made the Order of this Court.

**SO ORDERED**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ .

\_\_\_\_\_  
**JUDGE**, Superior Courts  
Southern Judicial Circuit