

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
vs.
_____,
Defendant.

*
*
* Civil Action
* File No.: _____
*

MOTION TO APPOINT PROCESS SERVER

I am the Plaintiff filing this Motion pursuant to O.C.G.A. § 9-11-4. I am asking the Court for an Order authorizing a process server to serve on the Defendant a copy of my Summons and Complaint. As grounds for this motion, I state the following:

1.

- The Sheriff's Department has been unable to perfect service; or
- It is reasonably believed that service by the Sheriff's Department will be difficult.

2.

I have contacted the following process server, _____,
who is an experienced process server and investigator who may be able to locate and personally serve the Defendant if authorized to do so by the Court.

3.

The above-named process server is not a party to this action, is not related to me by blood or marriage, and is not my employee.

4.

The above-named process server is a citizen of the United States of America, and is above the age of eighteen.

THEREFORE, I respectfully ask for permission to have the above listed person appointed as process server to perfect service of the Summons and Complaint filed herein upon the Defendant.

Dated: _____
Plaintiff Pro se

Sworn and subscribed before me

This _____ day of _____, 20____.

Notary Public, State of Georgia

My Commission Expires _____.

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ORDER APPOINTING PROCESS SERVER

Plaintiff's Motion for Appointment of Process Server having been read and considered, and it appearing to the Court that sufficient grounds exist for the granting thereof pursuant to O.C.G.A. § 9-11-4(c), it is HEREBY ORDERED that the Plaintiff is authorized to perfect service by the aforementioned process server who is hereby directed to personally serve a copy of the Plaintiff's Summons and Complaint on the Defendant and to make and file proof of service as required by law. The individual appointed is:

_____ and is hereby directed to make and file an Affidavit of Service as proof of service as required by law.

This _____ day of _____ 20____.

JUDGE, SUPERIOR COURT
SOUTHERN JUDICIAL CIRCUIT